

MINUTES

CABINET MEETING: 16 DECEMBER 2021

Cabinet Members Present:	Councillor Huw Thomas (Leader) Councillor Peter Bradbury Councillor Russell Goodway Councillor Graham Hinchey Councillor Sarah Merry Councillor Michael Michael Councillor Lynda Thorne Councillor Chris Weaver Councillor Caro Wild
Observers:	Councillor Adrian Robson Councillor Emma Sandrey
Officers:	Paul Orders, Chief Executive Chris Lee, Section 151 Officer Davina Fiore, Monitoring Officer Sarah McGill, Corporate Director People & Communities Joanne Watkins, Cabinet Office
Apologies:	Councillor Susan Elsmore

52 MINUTES OF THE CABINET MEETING HELD ON 18 NOVEMBER 2021

RESOLVED: that the minutes of the meeting held on 18 November 2021 be approved

53 GREENER, FAIRER, STRONGER: CITY RECOVERY AND RENEWAL STRATEGY

The Cabinet considered a report containing the Greener, Fairer, Stronger Recovery and Renewal Strategy. The draft strategy had been subject to a series of engagement sessions and stakeholder events, including with young people. The report contained a summary of the results of the engagement which broadly showed support for the missions and priorities in the draft strategy with the themes of open and green space, safety and equality of access to opportunity and services and

transport being raised consistently. The strategy had been updated to reflect the results of the engagement exercise.

RESOLVED: that the Greener, Fairer, Stronger Recovery and Renewal Strategy attached as Appendix B to the report be approved

54 **WESTERN GATEWAY**

A report setting out progress and development of the Western gateway regional partnership was received. The report contained details of the partnership's priorities including securing investment in the strategic rail infrastructure linking Cardiff to Bristol, other UK Core Cities and London, as well as unlocking the tidal energy potential of the Severn Estuary. Approval was sought to continue participation in the partnership and for the annual financial contribution of £10000.

RESOLVED: that

1. the contents of the report be noted
2. approval be given to the Council's continued participation in the Western Gateway Partnership and the focus on the policy priorities outlined in the report
3. an annual financial contribution of £10,000, as outlined in para 23 of the report be approved

55 **DRAFT RECYCLING STRATEGY 2021-2025**

The draft recycling strategy, 'Make a change to save our planet – Reduce, Re-Use, Recycle for 2021-25' was received. The draft strategy aligned to the Corporate Plan 2020-2023 objective to make Cardiff a world-leading recycling city and sought to ensure that the Council continues to improve recycling services for residents and businesses. It was proposed that the strategy be subject consultation.

The report also outlined proposals for a pilot of 3 stream segregated collections for glass, mixed containers (plastic and metal) and paper / cardboard; alongside the use of reusable bags. Further it was proposed that the Recycling Centre booking system and 'no black bag' policy be retained and the provision of red and white striped bags for residents living in properties unable to store 140litre residual bins be ended with residents now being allowed to present three refuse bags per fortnight from 2022.

RESOLVED: that

1. the draft recycling strategy 2021-25; 'Make a change to save our planet – Reduce, Re-use, Recycle' be noted
2. Approval be given to the consultation on the draft recycling strategy 2021-25 – 'Make a change to save our planet – Reduce, Re-use, Recycle' and associated resident survey on improving recycling performance.
3. Agreement be given to

- i. support a pilot of 3 stream segregated collections for glass, mixed containers (plastic and metal) and paper / cardboard; alongside the use of reusable bags
- ii. retain the Recycling Centre booking system and 'no black bag' policy
- iii. cease the provision of red and white striped bags for residents living in properties unable to store 140litre residual bins, instead allowing residents to present three refuse bags per fortnight from 2022

56 MUSIC STRATEGY UPDATE

The Cabinet received an update on the development of the music ecosystem for Cardiff, including details for trialling a set of voluntary guidelines for buskers in the city to both support busking and respect the needs of residents and businesses. The report outlined the work of the music board which had met regularly since its creation in December 2019 and had distributed significant support to the freelance music community during the pandemic.

RESOLVED: that the update on the development of the music ecosystem for Cardiff and the proposed trial for the voluntary guidelines for buskers in the city centre be noted

57 ADULT COMMUNITY LEARNING REVIEW / APPROACH TO FUNDING FOR INTO WORK ADVICE SERVICES

A report outlining proposals for the future of Adult Community Learning service delivery in Cardiff in light of the reductions in Welsh Government grant funding was considered. Given the significant changes to funding to the Community Learning Grant it was proposed that Adult Community Learning be delivered in local areas using existing community buildings across the city which would improve accessibility and will focus the use of the reduced Community Learning Grant funding on direct service delivery, rather than buildings. Learning for Work tutor post would be replaced with specialist Trainer posts that would be more reactive to the changing needs of the job market and 21st Century digital knowledge. Virtual learning, as well as online tutorials would continue to be delivered and course delivery would be expanded to include Saturday and evening learning.

The report also contained details of the reduction of funding for the Into Work Advice Service together with a proposal for a regional framework for applications for post EU funding for employability.

RESOLVED: that:

1. agreement be given to the approach to the future delivery of Adult Community Learning as set out in the report. This includes the repurposing of Severn Road Adult Learning Centre, which would be retained within the Councils Education department, allowing a greater provision of training in existing community settings across the city.

2. the principle of a regional approach of bidding for funds for the Into Work Advice Service, post-European Social Funding be endorsed

58 CORPORATE RISK REGISTER

A report providing an update on the risk management position at quarter two was received. The Corporate Risk Register maintains a continued focus on the number of actions / issues still outstanding in respect to Brexit. It was reported that whilst all risks in the Corporate Risk Register remain unchanged for the current period, there were significant challenges in areas such as Social Care where mitigations were being put in place to ensure that there are sufficient resources to meet the demand for care as the Winter approaches. It was also reported that the impact of Covid-19 on existing risks continued to feature as part of quarter two reporting arrangements and these risks would continue to be monitored for the rest of 2021/22.

RESOLVED: that the content of the Corporate Risk Register be noted

59 CALCULATION OF THE COUNCIL TAX BASE 2022/23

The Cabinet received a report seeking approval of the Council Tax Base for 2022/23, which the authority is required to calculate in accordance with the statutory provisions governing Council Tax under Part 1 of the Local Government Finance Act 1992.

RESOLVED: that

- (1) the calculation of the Council's tax base for the year 2022/23 be approved
- (2) pursuant to this report and in accordance with the Local Authorities (Calculation of Tax Base) (Wales) Regulations 1995, as amended, the amount calculated by Cardiff Council as its Council Tax Base for the year 2022/23 shall be 149,107.
- (3) pursuant to this report and in accordance with the Local Authorities (Calculation of Tax Base) (Wales) Regulations 1995, as amended, the amounts calculated by the Council as the Council Tax Base for the year 2022/23 in the community areas subject to a precept shall be as follows:

Lisvane	2,697
Pentyrch	3,517
Radyr	3,983
St. Fagans	1,854
Old St. Mellons	2,321
Tongwynlais	822

- (4) the arrangements for the payment of precepts in 2022/23 to the Police and Crime Commissioner for South Wales be by equal instalments on the last working day of each month from April 2022 to March 2023; and to the Community Councils, be by one payment on 1 April 2022, reflecting the same

basis as that used in 2021/22; and the precepting authorities be advised accordingly.

60 MID YEAR ASSESSMENT OF PERFORMANCE 2021/22

The Cabinet received details of the mid-year assessment of the Council's performance, which drew on a range of sources to judge performance including the progress made against our Corporate Plan commitments, our Budget Monitoring position and the assessment of our regulators. The assessment had also been considered by the Performance Panel.

It was reported that good progress had been made in relation to Capital Ambition priorities however pressure on the social care system was noted.

RESOLVED: that the mid-year assessment of the Council's performance as set out in the report and Appendix A, including the delivery of key commitments and priorities at the end of Quarter 2 of 2021/22, and the actions being taken to ensure the effective delivery of Capital Ambition and the Corporate Plan 2021-24 be noted

61 PRIVATE EMPTY HOMES POLICY

The Cabinet considered the Private Sector Empty Homes Policy 2021-2024 which outlined the assistance that could be offered to owners to encourage them to bring empty properties back into use as well as the enforcement tools that are available where advice and assistance fails.

RESOLVED: that the Private Sector Empty Homes Policy 2021-2024 be adopted

62 CORPORATE PROPERTY STRATEGY 2021 TO 2026

Appendix 3 & 4 to this report are not for publication as they contain exempt information of the kind described in paragraph 14 of Part 4 and paragraph 21 of Part 5 of Schedule 12A of the Local Government Act 1972

The Corporate Property Strategy 2021-2026 and Annual Property Plan 2021-22 were considered. The Corporate Property Strategy developed the framework for clear property decision making established in the previous property strategy and sought to ensure all decisions relating to property would be taken for the strategic benefit of the Council and in support of the Corporate Plan, the Council's budget and the requirements of service areas. The strategy provided clarity on how the Council intends to monitor and measure the performance of its estate and how it will benchmark performance against key areas of focus. The Strategy also further embedded the Corporate Landlord function as the principle means of managing the estate on a day-to-day basis.

The Annual Property Plan for 2021-22 showed the property transactions completing in 2020-21 and the proposed transactions for 2021-22.

RESOLVED: that

1. Approval be given to the Corporate Property Strategy 2021-26 and the associated performance targets to be achieved over the 5 years period.
2. the Annual Property Plan 2021/22 attached as Appendix 2 to the report be approved
3. authority be delegated to the Director of Economic Development, in consultation with the Cabinet Member for Investment and Development, the Section 151 and the Legal Officer to:
 - i) Develop an Outline Business Case to consider the Council's future core office requirement taking account of the recent surveys attached at Confidential Appendix 3.
 - ii) Develop an Outline Business Case to consider the future investment requirements for St David's Hall taking account of the recent survey attached at Confidential Appendix 4.

63 LLANDAFF CONSERVATION AREA EXTENSION - CONFIRMATION OF ARTICLE 4 DIRECTION

A report seeking approval to confirm the Article 4(2) Direction relating to the area recently added to the Llandaff Conservation Area; removing permitted development rights afforded to single dwelling houses relating to various minor alterations was received.

RESOLVED: that confirmation be given to the additional Llandaff Conservation Area Article 4(2) Direction to remove permitted development rights afforded to single dwelling houses as detailed within the attached Direction.